

Vacancy Details

Personnel Notice:	88-15
Date Announced:	08/06/2015
Closing Date:	8/28/2015
Command:	NAVFAC
Grade:	GS-15
Type:	Senior Associate Counsel (Acquisition)

There is an anticipated vacancy for an attorney to serve as Senior Associate Counsel (Acquisition) in the Office of Counsel, Naval Facilities Engineering Command (NAVFAC) Headquarters. This GS-15 position is located at the historic Washington Navy Yard, Washington, DC.

NAVFAC is the Echelon II systems command that builds and maintains sustainable facilities, delivers utilities and installation operation services, and provides facilities and other infrastructure support to Navy expeditionary combat forces. The Commander, NAVFAC, serves as the Navy's Chief of Civil Engineers and leads a world-wide organization of approximately 19,000 military and civilian personnel, at headquarters and thirteen component commands, in support of the Navy and Marine Corps, Unified Commanders, and Department of Defense agencies. More information about NAVFAC can be found at www.navfac.navy.mil.

The NAVFAC Office of Counsel supports NAVFAC in all aspects of its operations. The Office of Counsel comprises approximately 100 attorneys and 15 support staff, including ten attorneys at headquarters and the remainder in twelve field offices. The most significant areas of practice are: acquisition law, including contracts for renewable energy and other utility services, military construction, facilities maintenance, architect/engineer services, and base operations and support services, among other subjects; real estate law, including all aspects of the acquisition, management, and disposal of real property; environmental law, including matters related to environmental planning, compliance, and restoration; legal support for the Military Housing Privatization Initiative; fiscal law; civilian personnel law; ethics and standards of conduct; the Freedom of Information Act and Privacy Act; and litigation / litigation support.

The Senior Associate Counsel (Acquisition) supervises a team of four attorneys in the NAVFAC Headquarters Office of Counsel, and delivers legal services to the Command's senior clients regarding the full range of acquisition matters, including contracts and other agreements for renewable energy and utility services, military construction, facilities maintenance, architect/engineer services, base operations and support services, and the privatization of military housing; intra- and inter-governmental procurement; labor and economic preferences; bid protests and contract disputes associated with the above; and related issues of fiscal law. The Senior Associate Counsel (Acquisition) reports to the Deputy Counsel; works closely with the Counsel and Deputy Counsel on matters of great visibility and importance to the Command; consults with and provides guidance to attorneys across the NAVFAC Office of Counsel, at Headquarters and in the field; and frequently coordinates directly with attorneys across the Department of the Navy, Department of Defense, and other federal agencies.

To be eligible for selection, an applicant must have at least five-and-one-half years of successful legal experience, and substantial experience in federal acquisition law. Experience in other areas of NAVFAC's legal practice is desirable, but not required. Familiarity with OGC and NAVFAC also is desirable. Applicants will be evaluated on: 1) the depth and quality of their relevant legal experience and expertise; 2) their supervisory, managerial, and leadership abilities; 3) their written and oral communication skills; and 4) their interpersonal skills, including their ability to develop and maintain strong relationships with senior clients.

The successful applicant must have graduated from a law school accredited by the American Bar Association; be an active member in good standing of the bar of the highest court of a State, U.S. Commonwealth, U.S. territory, or the District of Columbia; and be admitted to practice before a state or federal court. U.S. citizenship is a requirement of the position, and the successful applicant must be able to obtain and maintain a SECRET security clearance. Occasional travel may be required.

To apply, applicants must submit a resume, OF-612 or SF-171; a cover letter that addresses the applicant's qualifications and reasons for his/her interest in this position; two legal writing samples (not exceeding 10 pages each; the sample may be a part of a longer document); their two most recent performance appraisals, if available; and the names and telephone numbers of at least three references (other than current supervisors) who may be contacted. Applicants should clearly indicate if they do not want us to contact their current supervisor. The cover letter should also address the applicant's projected availability. Current federal government employees should indicate their present GS and step level or equivalent grade and salary.

For additional information, interested attorneys may contact Mr. Charles Bidwell, Counsel, 202-685-9115/DSN 325,

charles.bidwell@navy.mil; or Mr. Gregory Sears, Deputy Counsel, 202-685-9116/DSN 325, gregory.sears@navy.mil.

Electronic submissions are preferred and should be submitted to Ms. Belynda Miller-Miles at belynda.miller-miles@navy.mil. Mailed applications should be addressed to:

Mr. Charles Bidwell
Office of Counsel
Naval Facilities Engineering Command
1322 Patterson Avenue, SE, Suite 1000
Washington Navy Yard, DC 20374-5065

This Personnel Notice will close at 11:59 P.M. on 28 August 2015 and applications must be received by that time to be considered.

If the successful applicant is not currently a member of the Department of the Navy Office of the General Counsel, processing of the hiring action can only commence after submission of those items identified in the "Instructions for New OGC Attorneys" (see Careers section of www.ogc.navy.mil).

Applicants eligible for veterans' preference must specifically claim such eligibility in their cover letter, identify the basis for the claim, and include supporting documentation (e.g., the DD 214, Certificate of Release or Discharge from Active Duty or other supporting documentation) with their submission. Not all veterans are preference eligible. For a summary of time periods, campaigns, and conditions that entitle an applicant to preference eligibility, please visit www.opm.gov/veterans and review the "Vets Info Guide" and the "Vets Guide." There is no formal rating system for applying veterans' preference for attorney appointments in the excepted service; however, the Department of the Navy Office of the General Counsel considers veterans' preference eligibility a positive factor in the attorney hiring process. Applicants who do not claim and do not provide adequate supporting documentation for veterans' preference will not receive the positive factor consideration.

The United States Government does not discriminate in employment on the basis of race, color, religion, sex (including pregnancy or gender identity), national origin, political affiliation, sexual orientation, marital status, disability, genetic information, age, membership in an employee organization, retaliation, parental status, military service, or other non-merit factor.

Reasonable Accommodation Policy Statement:
https://help.usajobs.gov/index.php/Reasonable_Accommodation_Policy_Statement

Legal and Regulatory Guidance: https://help.usajobs.gov/index.php/Legal_and_Regulatory_Guidance

Relocation expenses may be paid, but are not guaranteed. If relocation expenses are a requirement, the applicant should provide details in their cover letter.

Permanent Change of Station funding may be available to eligible Federal employees but is not guaranteed.

THE DEPARTMENT OF THE NAVY IS AN EQUAL OPPORTUNITY/REASONABLE ACCOMMODATION EMPLOYER

The Department of the Navy is an Equal Opportunity/ Reasonable Accommodation Employer. All hiring and advancement in the Office of the General Counsel is based on merit without regard to race, color, national origin, religion, age, sex, sexual orientation, disability, political affiliation or marital status.

The Department of the Navy provides reasonable accommodation to applicants with disabilities where appropriate. Applicants requiring reasonable accommodation for any part of the application and hiring process should inform the individual identified in the personnel notice. Determinations on requests for reasonable accommodation will be made on a case-by-case basis.

VETERANS PREFERENCE IN HIRING

Department of the Navy attorney positions are in the excepted service, not the competitive civil service. There is no formal rating system for applying veterans' preference to attorney appointments in the excepted service; however, the Department of the Navy considers veterans' preference eligibility as a positive factor in attorney hiring. If you are eligible for veterans' preference in hiring, you are encouraged to include that information in your application along with the supporting documentation, e.g., DD 214. Not all veterans are eligible for veterans' preference. To find out if you are, you may visit the Veterans' Preference Advisor, operated by the Department of Labor at <http://www.dol.gov/elaws/vets/vetpref/vetspref.htm>.